

McLeod Country Golf Club

CONFERENCE & EVENTS

INFORMATION KIT





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All prices are inclusive of GST and are subject to change
All beverage packages must be accompanied by a food package
Menus are subject to change

McLeod Country Golf Club
61 Gertrude McLeod Crescent, Mt Ommaney, QLD 4074
Phone: 07 3376 3666 www.mleodgolf.com.au

ROOM HIRE COSTS & CAPACITIES

Venue	Boardroom Style	Theatre Style	Cocktail Style	Banquet	Room Hire Full Day	Room Hire Half Day (Under 4 hours)
The Westlake Room		180	350	130	\$350	\$250
Boardroom 1	10	16	30	16	\$250	\$150

Room Hire Includes:

- Private Terrace
- Private Bar
- Cordless Microphone
- Portable Speaker with iPod Connection
- Wireless Internet Connection
- White board with markers
- Flip Charts with paper
- Projector Screen
- Linen Tablecloths
- Jugs of water

Audio Visual Equipment for Hire

Data Projector	\$120.00 per day
Electronic Whiteboard	\$230.00 per day
Lapel Microphone	\$100.00 per day
TV & DVD player	\$ 50.00 per day

Administrative Equipment for Hire

Additional Flipchart with paper	\$ 50.00 per day
Additional Whiteboard & Pens	\$ 25.00 per day
Note pads and pens	\$ 5.00 per person

Business Services

Photocopying	Cost
Per Page/A4	\$0.20c
Per Page Double Sided/A4	\$0.30c
Per Page Colour Coping/A4	\$0.50c

Faxing	Cost
Fax – Local	\$0.60
Fax – Interstate	\$1.00
Fax – International	\$3.00

Car Park

Complimentary car parking is available during your event.



CATERING

Early Start

Pre Meeting Breakfast - Option 1 **\$25.00 per person**
Plated Breakfast (minimum of 20 delegates)

On arrival

Platter of fresh seasonal fruit served to the centre of your table

Individual Bacon, eggs, tomato, mushrooms, hash brown and toast

Breakfast Juice, tea and coffee

Add Ham & Cheese Croissants **OR** Selection of Danish Pastries for \$2.00pp

Pre Meeting Breakfast - Option 2 **\$30.00 per person**
Buffet Breakfast (minimum of 20 delegates)

- Fresh Seasonal Fruit
- Grilled Bacon
- Eggs - Poached or Scrambled
- Hash Browns
- Grilled Tomato
- Grilled Mushroom
- Croissants and Assorted Danishes
- Assorted Cereals
- Toast with various Jams and Spreads
- Breakfast Juice
- Tea and Coffee



Time for a break

(If not having full day and lunch menu)

Morning or Afternoon Tea

- Freshly brewed Coffee and Tea \$5.00 per person

The following include Tea, Coffee and orange juice

- Freshly made scones with jam & cream \$8.00 per person
- Freshly made sweet muffins \$8.50 per person
- Individual savoury quiche \$9.00 per person
- Chef's selection of Cakes and Slices \$10.00 per person
- Australian Cheese & fruit platter \$18.00 per platter (serves 3 people)

Muffins Selection

- Mixed Berry
- Apple & Cinnamon
- Orange & Poppy Seed
- Chocolate & Banana
- White Chocolate & Raspberry
- Choc Chip

FULL DAY CONFERENCE PACKAGES

Working Lunch

\$40.00 per person

Includes:

Morning Tea

Lunch

Afternoon Tea

All Day Freshly Brewed Coffee and Tea

Morning Tea

Your Choice of Muffins (see page 5 for options) with Freshly Brewed Coffee & Tea

Lunch

Includes a Selection of;

- Sandwiches, Wraps or Gourmet Pizzas
- Choice of one Salad
- Seasonal Fruit & Cheese Plate
- Jugs of soft drinks & orange juice

Sandwich, Wrap & Pizza Selections

- Chicken, Basil & Pesto sandwich on Turkish bread
- Leg Ham, Baby Spinach, tomato & mayonnaise Wrap
- Pepperoni, roast capsicum, olives, mushroom & mozzarella Pizza
- Chicken, roast pumpkin, red onion, baby spinach & mozzarella Pizza

Salads

- Rice Noodle Salad, pickled vegetable, chilli, coriander, mint and lime dressing
- Traditional Caesar Salad with bacon lardon, crouton & parmesan
- Traditional Greek Salad with olives, feta & balsamic dressing

Afternoon Tea

Chef's selection of scones with jam & cream

Or

Selection of mini sausage rolls & pies

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Buffet Lunch Menu

\$45.00 per person

Includes:

Morning Tea

Lunch

Afternoon tea

All Day Freshly brewed Coffee and Tea

Morning Tea

Your Choice of Muffins (see page 5 for options)

Lunch

Select from 2 of the following dishes:

- Spinach & ricotta cannelloni
- Quiche – bacon & vegetable
- Beef stroganoff with fragrant rice
- Grilled Market Fish
- Roast Meat – select one: Beef, Lamb, Pork

Served with your choice of two salads, bread rolls, seasonal fruit and Australian cheese platter, juice and water

Salads

- Rice noodle salad, pickled vegetable, chilli, coriander, mint and lime dressing
- Traditional Caesar Salad with bacon lardon, crouton & parmesan
- Traditional Greek salad with olives, feta & balsamic dressing

Afternoon Tea

Chef's selection of cakes and slices

Or

Selection of mini sausage rolls & pies

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Plated Lunch Menu

\$55.00 per person

Morning Tea

Your choice of muffins (see page 5 for options) with all day freshly brewed Coffee & Tea

Lunch

(2 course alternate drop)

Lunch Selection

- Grilled chicken supreme, topped with a delicious creamy mustard sauce
 - Herb garlic marinated Lamb Rump finished with a herb Infused jus
 - Tender honey glazed Pork cutlets & gravy
 - Grilled Market Fish with lemon & dill beurre blanc
- (All meals served with the chef's selection of seasonal greens & roast vegetables)*

Dessert Selection

- Lemon Tart with fresh cream and berry coulis
- Apple crumble with vanilla ice cream
- Crème Brulee with Fresh Strawberries
- Pavlova with seasonal fruits and whipped Cream

Served with complimentary Coffee, Tea

Afternoon Tea

Seasonal Fruit and Cheese Platter

Or

Homemade mini sausage rolls and party pies



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Cocktail Menu

Prawn and avocado served on croute

Mini quiche: Vegetable, brie & semidried tomatoes,

Bacon and cheese

Gourmet pies; Beef, Chicken & Leek, peppered beef

Satay beef and chicken skewers

Asian spiced twice cooked pork belly

Three cheese arancini (risotto balls) with aioli

Bruschetta

Thai salmon fishcakes with sweet chilli sauce

Filo parcels filled with roasted vegetables and cheese

Mini lamb crofta with mint yoghurt

Assorted mini pizzas

Crisp vegetable spring rolls

Vegetable curry samosas

Prawn wontons/ Prawn twisters

Choose 6 served over 1 hour -- \$19.50

Choose 8 served over 2 hours -- \$27.50

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Platters

Asian Delights Platter \$70

Cocktail spring rolls, vegetable samosas, cocktail dim sims & prawn parcels

(Serve 10-15 people)

Aussie Platter \$70

Party pies, sausage rolls, meatballs & fried chicken pieces

(Serves 10-15 people)

Savoury Platter \$80

Spinach and feta filo, mini quiche, chicken satay skewer, seasoned potato wedges

(Serves 10-15 people)

Seafood Platter \$110

Tempura fish pieces, coconut prawns, prawn twisters & crispy fried calamari

(Serves 10-15 people)

Antipasto \$90

Selection of cold meat and marinated vegetables, dips, Grissini toasted bread

(Serves 10-15 people)

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2 Course \$45 per person

3 Course \$55 per person

MENU TWO

Entrée Selection

- Coconut Prawns served with lime mayonnaise and a petit salad
- Chef's choice soup with fresh baked bread roll
- Spinach & ricotta cannelloni with rich tomato sauce & balsamic glaze
- Chicken satay with fragrant cardamom rice & petit salad

Main Selection

- Grilled chicken supreme, topped with a delicious creamy mustard sauce
- Herb garlic marinated Lamb Rump finished with a herb Infused jus
- Tender honey glazed Pork cutlets & gravy
- Grilled Market Fish with lemon & dill beurre blanc

(All meals served with the chef's selection of seasonal greens & roast vegetables)

Dessert Selection

- Lemon Tart with fresh cream and berry coulis
- Apple crumble with vanilla ice cream
- Crème Brulee with Fresh Strawberries
- Pavlova with seasonal fruits and whipped Cream

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Buffet Menus

BBQ Buffet

\$30.00 per person

(Available for 40 plus guests)

- Steak (cooked medium)
- Rissoles
- Sausages
- Chicken
- Grilled Onion
- Potato Salad, Pasta Salad, Coleslaw
- Condiments & Gravies
- Dinner Roll
- Tea and Coffee

Roast Buffet

\$35.00 per person

(Available for 40 plus guests)

- Select 2 salads - Garden Salad, Greek Salad or Pasta Salad
- Select 2 Roast Meats - Ham, Beef, Pork or Lamb
- Mixture of roast root vegetables
- Medley Steamed Vegetables
- Condiments & Gravies
- Dinner Roll
- Tea and Coffee

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Beverage Options

Should a package not suit your needs we are happy to set up a bar tab for beverages on consumption basis for your event.

Full Beverage Menu available for beverages on consumption

Standard Beverage Package

3 hours \$37.00 per person

4 hours \$45.00 per person

Select one White, one Red and Sparkling

White

- Chain of Fire Sauvignon Blanc Semillon
- Chain of Fire Chardonnay

Red Wine

- Chain of Fire Merlot
- Chain of Fire Shiraz Cabernet

Sparkling Wine

- Chain Of Fire Sparkling Brut Cuvee

Beer

(On tap, please select 2)

- Pure Blonde
- Carlton Mid
- Cascade Light

Soft

Mixed Soft Drinks and Juices

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Premium Beverage Package

3 hours \$40.00 per person

4 hours \$47.00 per person

5 hours \$52.00 per person

Select one White, one Red and Sparkling

White

- Matua Valley First Frost (lower in alcohol)
- Fiore Moscato
- Dog Leg Sauvignon Blanc

Red Wine

- Luna Rosa Rose
- Robert Oatley Shiraz
- Robert Oatley Pinot Noir

Sparkling Wine

- Chain of Fire Sparkling
- Craigmore Sparkling

Beer

(On tap, please select 2)

- Pure Blonde
- Carlton Mid
- Cascade Light

Soft

Mixed Soft Drinks, Juices and Lemon Lime and Bitters

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Conference and Event Terms & Conditions

Cancellations

Cancellations must be submitted in writing. In the event of cancellation, confirmation charges will only be refunded upon the successful re-booking of the room

Damage

The organisers of the function are financially responsible for any damage to the venue including microphone, sound system, fixtures and fittings caused by their function

“Except to the extent that loss or damage is caused or contributed to by our or our employee’s negligence.”

Food & Beverage

Details such as food and beverage requirements, guests attending, table requirements and timing must be provided 14 days prior to the function. No external food is to be bought on to the premises

Final Numbers & Payments

Final numbers are required 7 days prior to the function. The number of guests confirmed at this time will constitute the minimum guests to be charged. Full payment for your function is to be five business days prior; we accept cash, cheque, EFTPOS and Credit Card.

Licence

Due to licensing laws, we are unable to permit any beverages or external food being brought on to the premises. We are licensed until 12 midnight and will not serve guests beyond this time. Liquor License Act prevents us from serving guests who are showing signs of intoxication or who cannot produce a government issued form of ID for proof of legal age (18 years). Minors who are consuming alcohol (including toasting) or anyone supplying alcohol to minors will be asked to leave the premises.

Non-Smoking

All Rooms are non-smoking venues. Designated smoking areas are provided.

Public Holidays

A 15% surcharge will apply to functions held on public holidays and 10% Sundays

Tentative Bookings & Deposits

Tentative bookings will be held for 7 days only. A deposit of \$250.00 is required to confirm the booking. We reserve the right to cancel your tentative booking and allocate the venue to another client if the deposit is not received within the 7 days.

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Event Booking Agreement

Contact Name: _____

Company Name: _____

Date and Day of Event: _____

Postal Address: _____

Phone Number: _____

Mobile: _____

Email: _____

How did you hear about us? _____

Deposit Amount Enclosed \$_____

I, the undersigned, agree to and have read McLeod Country Golf Club's Terms and Conditions as set out in the Functions Brochure.

Signed: _____ Date: _____

Your Event will not be confirmed until this Agreement is signed and the deposit is received in full.

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